

The Central Arkansas Human Resources Association and the *Arkansas Democrat-Gazette* have teamed up once again to provide Arkansas employers with an affordable recruiting opportunity and invites you to participate.

2010 Spring Job Fair

Tuesday, May 18, 2010

Statehouse Convention Center

10:00 a.m. - 4:00 p.m.

The *Arkansas Democrat-Gazette*, Arkansas' premier newspaper, and the Central Arkansas Human Resource Association, an organization comprised of over 300 human resource professionals in the central Arkansas area, are a winning combination. We are offering hiring companies the opportunity to source, screen and interview qualified applicants.

For more information, call or email:

Central Arkansas
Human Resources Association

Phone: (501) 244-2472

Fax: (501) 421-0205

Email: cahra@cahra.net

www.cahra.net



Central Arkansas Human Resources Association
11701 West 36th Street
Little Rock, AR 72211

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CENTRAL ARKANSAS
HUMAN RESOURCES ASSOCIATION

&

Arkansas Democrat-Gazette
Arkansas' Loyalty Newspaper

Presents THE

Spring JOB FAIR

WHERE:

Statehouse
Convention Center
Governor's Hall 4
Little Rock, Arkansas

WHEN:

Tuesday,
May 18, 2010
10:00 a.m. - 4:00 p.m.

EXHIBIT SETUP / MOVE-IN:

Set-up
05/17/10
3:00 p.m.—6:00 p.m.
05/18/10
8:00 a.m.—10:00 a.m.

05/18/10

All exhibitors must be
Operational by 10:00 a.m.



REGISTRATION FORM

Name of Firm/Organization (As it should appear on booth sign): _____
 Type of Business (accounting, employment, retail, food, industry, etc.): _____
 Recruiter Name(s): _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: () _____ FAX: () _____
 Email: _____

Send completed form with payment to: **CAHRA, 11701 West 36th Street, Little Rock AR 72211**
You may fax your form to (501) 421-0205

IF PAYING BY CREDIT CARD: Name on Credit Card: _____ Billing Address Zip Code _____
 Credit Card Number: _____ Circle Type: VISA MC AMEX DC
 Signature: _____ Exp. Date: _____ CID #: _____

Check Selections Below:

\$395 - Single Booth _____
 \$750 - Double Booth _____
 \$375 - Single Non Profit Booth _____
 \$45 - Electricity (\$60 on-site) _____
 \$35 - Internet Access (\$50 on-site) _____
 Extra chairs \$5 x _____ qty = _____
 Extra tables \$35 x _____ qty = _____
 Carpet (10 x 10) \$60 x _____ qty = _____

***PLUS: Minimum advertisement
 of \$200.00 paid to**

Arkansas Democrat-Gazette

Includes

- Extensive Job Fair advertising campaigns in the News and Classified sections of the *Arkansas Democrat - Gazette*.
- Exhibitor company names will be listed in several editions of the *Arkansas Democrat-Gazette* up to and including the Sunday, May 10th edition.
- A 10' x 10' booth with company ID sign, pipe and drape, 6' table and 2 chairs.
- Lunch will be provided.

NOTES

- Limit 3 Recruiters per single booth
- Limit 6 Recruiters per double booth
- We encourage all exhibitors to set up the day before.
- Remember: All booths must be set up and ready to show by 10 a.m.

Booth Set-up and Take-Down

Set-up

3:00 p.m. till 6:00 p.m. 05/17/10

Take down

4:00 p.m. till 5:00 p.m. 05/18/10

Cancellations must be made in writing. Fifty percent (50%) of the fee will be refunded for cancellations received 5 days or more before the event.

Cancellations received, on the Friday before the job fair through the day of the job fair, are non-refundable.

Advertising Information

Contact your *Arkansas Democrat-Gazette* classified sales consultant for ad placement and any assistance you may need in designing your ad.

Local: (501) 378-3434 or
 Toll Free: 1-800-345-2395

Deadlines

Booth requiring electricity or
 Internet Access:

Monday, May 10, 2010

Booth without electricity:

Thursday, May 13, 2010

Advertising space and copy:

By 4:30 p.m.

Thursday, May 13, 2010

**BOOTH PAYMENT MUST BE
 RECEIVED PRIOR TO SETUP**



The Central Arkansas Human Resources Association is an Affiliate Member of the Society for Human Resources Management.